F. No. 18015/03/2019-TSP
Government of India
Ministry of Tribal Affairs

Jeewan Tara, New Delhi

Dated: 17.09.2019

To,

1. Chief Secretary to State Govt. / UT Administration (All States / UTs)
2. Principal Secretary / Secretary (in charge of) Tribal Development (All States)
3. Commissioner / Director (Head of Department), Tribal Development (All States / UTs)

Subject: Guidelines for Programmes / Activities under Special Central Assistance (SCA) to Tribal Sub-Scheme (TSS) during 2019-20 and onwards.

Sir,

In supersession of previous guidelines, operational guidelines are hereby laid down for Special Central Assistance (SCA) to Tribal Sub Scheme (TSS) w.e.f. Financial Year 2019-20.

1. Introduction

Ministry of Tribal Affairs (MoTA) has been undertaking various endeavors for socio-economic development of Scheduled Tribes (STs) through schemes on education, infrastructure and livelihood etc. to address critical gaps. Tribal Sub-Plan (TSP) [now called as Scheduled Tribe Component (STC) at central level] is a dedicated source of funding tribal development across the country. Major part of infrastructure development in tribal dominated areas and provision of basic amenities to tribal people in the country are carried out through various schemes / programmes of concerned Central Ministries and the State Governments. MoTA supplements these initiatives by way of filling gaps. In this backdrop, the Scheme 'Special Central Assistance (SCA) to Tribal Sub-Scheme (TSS)' , which is part of the Umbrella Scheme for Development of Scheduled Tribes, is directed towards providing grants to States / UTs as an additive to their own efforts for accelerating tribal development and strengthening institutional arrangements.

2. General Features of the Scheme 'SCA to TSS'

2.1 The Scheme 'SCA to TSS' is a Centrally Sponsored Scheme from 2017-18 wherein 100% Grant from GOI is given to States.

2.2 The basic objective of the scheme 'SCA to TSS' is to support the efforts of the State Government in bridging gap between Scheduled Tribe (ST) population and other social groups through:

(i) Human resource development by enhancing access to education and health services,

(ii) Enhanced quality of life by providing basic amenities in tribal areas / localities for communities by interventions in the area of safe drinking water & sanitation, electrification, last mile road and communication connectivity, market development, transportation etc., wherever deficiency cannot be covered through other schemes of the Government of India / State

(iii) Enhanced capacity to avail opportunities for livelihood through skill upgradation (subject to NSQF compliance), financial inclusion and entrepreneurship development, access to entitlements / rights / service delivery, improved facilities at par with other areas,

(iv) Alleviation of poverty and unemployment through measures like increasing farmers' income, income generating opportunities (Farm / Non-Farm), value chain development including food processing and creation of infrastructure / assets incidental thereto.

2.3 **Coverage of the Scheme:** States having notified STs are eligible to receive grants under this Programme.

3. Criteria for Allocation of Fund

3.1 Allocation of funds among States under the Scheme shall be made keeping in view proportion of ST population in the State, tribal area, past performance and vulnerability/ need.

3.2 Allocation will be made in two phases; in the first phase 75% of the total budget allocation will be made and in the second phase remaining 25% of the budget will be allocated.

First phase

1. 2/3rd weightage to proportion of ST population in the State as per latest census to total ST population.
2. 1/3rd weightage to proportion of tribal dominated areas (i.e. Districts where tribal population is 25% or more and LWE affected Districts). List of such Districts with area figures is at **Annexure 1**.

Second phase

Allocation will be made taking into consideration past performance, support for innovative projects, support for emergent need and other priority areas as decided by Secretary MoTA in consultation with IFD.

3.3 Allocation to a State in the first phase shall be made as per weightage given above subject to a minimum of Rs. 8.00 crore. Actual release of funds to the State will be subject to submission of Utilization Certificate and Progress Report as per the provision of General Financial Rules.

3.4 **Inter-District allocation:** Inter-District Allocation of SCA funds shall be the responsibility of State Government based on gaps in various sectors of development while focusing on priority Districts identified by MoTA and Aspirational Districts identified by NITI Aayog.

4. Prioritization of activities:

4.1 Filling gaps in various sectors of development including Education, Health, Drinking Water, Electrification, last mile road and communication connectivity, Financial inclusion, Agriculture, Horticulture, Animal Husbandry (AH), Fisheries, Dairy & others in Primary Sector, income generating schemes to augment Tribal household economy, etc. Identification of gaps shall be the responsibility of the State Government. Illustrative list of activities is available on the MoTA's official website.

4.2 Proposals from State Government may include initiatives towards qualitative improvement of existing Ashram Schools and hostels, expenses of existing Vocational Training Centres (subject to NSQF compliance) and Educational Complexes.

4.3 Proposals targeting women beneficiaries will be accorded priority. State Governments shall ensure that overall at least 33% beneficiaries are women.

5. Plan Formulation

SCA to TSS shall draw upon Guidelines issued vide OM No. 11012 / 03 / 2013 - SJ&SW dt. 18.6.14 issued by NITI Aayog (then Planning Commission) for Plan Formulation, Plan Documentation, SCA requirement and institutional arrangement as amended from time to time.

Submission of Proposal to MoTA by States

1. Proposals shall be approved by Executive Committee in the State concerned chaired by Chief Secretary of the State, before sending to MoTA.
2. Proposal submitted to MoTA must have proper analysis of State Efforts in implementation of State TSP during previous year including expenditure vis-à-vis allocation and areas needing focus based on gaps in core sectors of development
3. Proposals should clearly indicate categorization between proposals for 'Creation of Capital Assets' and those for 'General Recurring Expenditure'.
4. Proposals submitted to MoTA must accompanied by -

(a) Utilization Certificate of previous years releases in the format as prescribed under General Financial Rules

(b) Physical progress report of previous years' sanctioned projects / activities

(c) Certificate of availability of land and other clearances, as applicable, in case of projects under 'creation of capital assets'

(d) Certificate that the estimated cost of the project is as per Schedule of Rates (SoR) or approved norms of State Government.

5. Skill Development proposals must be NSQF compliant as prescribed by concerned Ministry and any other instruction of Government of India issued from time to time.

6. While indicating locations, LGD codes shall invariably be used.

6. Approval Process

6.1 Proposals received from the State Government(s) will be placed before the PAC for appraisal and approval. Project Appraisal Committee (PAC) in Ministry of Tribal Affairs (MoTA) shall consist of:

(i)	Secretary, Ministry of Tribal Affairs (MoTA)	Chairperson
(ii)	Joint Secretary, MoTA	Member
(iii)	Principal Secretary / Secretary, Commissioner Tribal Development / Social Welfare (dealing exclusively with Tribal Development) and Planning Deptt. of concerned State Government.	Member
(iv)	Financial Advisor, MoTA	Member
(v)	DDG(Stats), MoTA	Member
(vi)	Economic Advisor, MoTA	Member
(vii)	Adviser, NITI Aayog	Member
(viii)	Concerned Director / Dy. Secretary / Under Secretary, MoTA	Member Convenor
(ix)	JS or Equivalent (Eqv.) Officer (Offr), MoRD	Invitee
(x)	JS or Eqv. Offr, M/o HRD (School Education)	Invitee
(xi)	JS or Eqv. Offr, D/o Agriculture, Cooperation and Farmers' Welfare	Invitee

(xii)	JS or Eqv. Offr, D/o Agriculture Research and Education (DARE)	Invitee
(xiii)	JS or Eqv. Offr dealing with Horticulture [(D/o Agriculture, Mission for Integrated Devt. of Horticulture (MIDH)]	Invitee
(xiv)	JS or Eqv. Offr, D/o Animal Husbandry, Dairying & Fisheries	Invitee
(xv)	JS or Eqv. Offr, M/o Health & Family Welfare	Invitee

Chairman, PAC may co-opt any person to provide expertise / suggestions relating to any matter under consideration of PAC.

6.2 PAC will appraise, approve and / or make suggestions relating to on-going / past / future projects funded under SCA to TSS.

7. Funding:

Funding under this Scheme would be 100% grant-in-aid by the Ministry of Tribal Affairs to the State(s).

1. Approved proposals in first phase will be released in two installment(s) taking into account pending UC / Physical Progress Report (PPR). First instalment will be released on approval of the proposal by PAC. Second instalment shall be released after mid-term review.
2. Funds under second phase will be released after approval of the PAC.
3. In the unlikely event that PAC cannot be convened due to unforeseen circumstances, Secretary in consultation with IFD may decide on the mechanism for release of funds.

States shall furnish the Utilization Certificate in the prescribed form 12-C of General Financial Rules, 2017 and the Physical Progress Report in the format at **Annexure 2**.

8. Monitoring

1. State Government shall ensure that funds provided under SCA are transferred to the Nodal Department and implementing agencies through Public Financial Management System (PFMS) expeditiously.

2. State Tribal (Nodal) Department shall co-ordinate progress of various schemes / programmes and design a comprehensive monitoring framework with well-defined indicators covering fund allocation, release and expenditure, service delivery standards as well as outcomes.
3. State Tribal (Nodal) Department shall ensure review of progress by the Executive Committee (Chaired by Chief Secretary) on quarterly basis.
4. State Tribal (Nodal) Department shall have its own web portal and all documentations to be put there including annual TSP with details of schemes under TSP, details of Ashram Schools / EMRS and functioning thereof, list of projects in operation, details of transfer of funds to implementing agencies, progress report of projects, review of progress by Executive Committee, Annual Report, Geo-tagged photographs relating to various projects, list of beneficiaries under various schemes, relevant videos / documentaries / success stories etc.
5. State Tribal (Nodal) Department shall furnish Quarterly Performance Review report of State ST welfare funds / TSP as well as programmes / activities funded under SCA to TSS to MoTA through online system (http://stcmis.gov.in) / e-mail.
6. State Tribal (Nodal) Department shall provide exact locations identified through LGD codes (Block and Village) in respect of all the interventions, and provide break up, activity wise in the Physical Progress Report (PPR).
7. State Tribal (Nodal) Department shall ensure that concerned line Departments monitors TSP progress and performance within their regular monitoring mechanisms at all levels. Tribal Development Department shall monitor the progress of TSP of line Departments through formation of Sub Committee on Convergence under Principal Secretary (Tribal Department).
8. The Ministry of Tribal Affairs, Government of India will carry out concurrent monitoring through physical and financial reports and visits by officers of the Ministry to review the scheme.
9. Mid-term review will be undertaken by Secretary (TA). Ministry of Tribal Affairs shall also undertake quarterly review meeting of the progress of work both physical and financial.
10. The scheme will be evaluated by MoTA before the end of 2019-20.
11. Funds under beneficiary oriented projects shall be released through DBT as per instructions of Government of India from time to time.

8. **Administrative Expenditure**

An amount upto 2% of the total allocation under the Scheme will be used for defraying administrative expenses by the Ministry / States on demand only based on priority.

Encl: As above

(M. R. Tshering)
Joint Secretary to the Government of India
Tele: 23383622

No. 18015/03/2019-TSP

Dated: 17.09.2019

Copy forwarded for Information and necessary action to –

i. Secretary to Government of India, Central Ministries / Departments (All).
ii. CEO, NITI Aayog, New Delhi.
iii. Secretary, National Commission for STs.
iv. Principal Secretary / Secretary, Finance Department of States (with ST population).
v. Principal Secretary / Secretary, Planning Department of States (with ST population).
vi. Directors, Tribal Research Institutes States.
vii. Project Director, ITDPs / ITDA (All States)

(H. Chinzason)
Under Secretary to the Government of India
Tele: 23363709

Copy forwarded for information to:

(1) JSs (and Eqv. Offrs.), MoTA (All)
(2) PS to Hon'ble Minister, Tribal Affairs
(3) PS to Hon'ble MoS, Tribal Affairs
(4) Directors / Deputy Secretaries, MoTA (All)
(5) PPS to Secy (TA)
(6) CMD, NSTFDC; and MD, TRIFED
(7) Joint Director, USs, DDs, ADs, SOs, ROs; MoTA (All)

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List of Annexures

Annexure 1 - List of Priority Districts with area figures.
2 - Proforma for Physical Progress Report.

Annexure 1

Priority Districts identified by Ministry of Tribal Affairs

State/ UTs		District Name	No of HH	Total Population	Total Population ST	% ST	Area in KM Sq.
Andhra Pradesh	1.	Visakhapatnam	1097042	4290589	618500	14.42	11616
Arunachal Pradesh	2.	Kurung Kumey	8245	48773	48013	98.44	6040
	3.	Upper Subansiri	15869	83448	78323	93.86	7032
	4.	East Kameng	14508	78690	72400	92.01	4134
	5.	Changlang	29521	148226	53878	36.35	4662
	6.	Lower Subansiri	15249	83030	72911	87.81	7032
	7.	Tirap	15749	81799	69452	84.91	2362
	8.	West Siang	19927	104036	85665	82.34	8325
	9.	Upper Siang	7324	35320	28468	80.60	6188
	10.	Anjaw	4612	21167	16451	77.72	6190
	11.	Lower Dibang Valley	11600	54080	25974	48.03	3099
	12.	Lohit	12607	58166	18235	31.35	2402
	13.	Dibang Valley	1952	8004	5701	71.23	7948
	14.	Tawang	10062	49977	34811	69.65	2085
	15.	East Siang	15774	81882	54400	66.44	3603
	16.	Papum Pare	35730	176573	117216	66.38	2875
	17.	West Kameng	18159	83947	46380	55.25	7422
Assam	18.	Chirang	97395	482162	178688	37.06	1975
	19.	Kokrajhar	181081	887142	278665	31.41	3129
	20.	Udalguri	168717	831668	267372	32.15	1676
	21.	Baksa	191701	950075	331007	34.84	2008
	22.	Dima Hasao	42252	214102	151843	70.92	4888
	23.	Dhemaji	129869	686133	325560	47.45	3237
	24.	Karbi Anglong	126037	660955	345220	52.23	10434
Bihar	25.	Banka	381601	2034763	90432	4.44	3018
	26.	Jamui	307082	1760405	78793	4.48	3099
	27.	Nawada	338247	2219146	2045	0.09	2492
	28.	Muzaffarpur	945703	4801062	5979	0.12	3173
	29.	Gaya	688425	4391418	3098	0.07	4978
	30.	Aurangabad	391898	2540073	1033	0.04	3303
Chhattisgarh	31.	Surajpur	177327	789043	359672	45.58	3265
	32.	Sukma	55674	250159	208797	83.47	5636
	33.	Bijapur	54757	255230	204189	80.00	6562
	34.	Narayanpur	27982	139820	108161	77.36	6646
	35.	Gariyaband	147546	597653	215986	36.14	

	36.	Koriya	153274	658917	304280	46.18	6578
	37.	Dakshin Bastar Dantewada	65176	283479	201458	71.07	3411
	38.	Kondagaon	121580	578824	411001	71.01	
	39.	Mahasamund	248561	1032754	279896	27.10	4779
	40.	Korba	280073	1206640	493559	40.90	6615
	41.	Raigarh	367962	1493984	505609	33.84	7068
	42.	Rajnandgaon	318488	1537133	405194	26.36	8062
	43.	Dhamtari	170951	799781	207633	25.96	2029
	44.	Balrampur	159886	730491	458949	62.83	3806
	45.	Bastar	189958	834375	520779	62.42	4030
	46.	Jashpur	192570	851669	530378	62.28	5825
	47.	Balod	175469	826165	259043	31.35	3527
	48.	Surguja	188836	840352	482007	57.36	3265
	49.	Uttar Bastar Kanker	160937	748941	414770	55.38	6513
Dadra & Nagar Haveli	50.	Dadra & Nagar Haveli	76458	343709	178564	51.95	704
Gujarat	51.	The Dangs	44699	228291	216073	94.65	1764
	52.	Tapi	177091	807022	679320	84.18	3435
	53.	Narmada	122174	590297	481392	81.55	2749
	54.	Chhota Udepur	200614	1071831	856862	79.94	3237
	55.	Dohad	334272	2127086	1580850	74.32	3642
	56.	Panch Mahals	303816	1642268	374413	22.80	5219
	57.	Mahisagar	191713	994624	350217	35.21	2500
	58.	Bharuch	333483	1551019	488194	31.48	6524
	59.	Navsari	295131	1329672	639659	48.11	2211
	60.	Valsad	364403	1705678	902794	52.93	3034
Himachal Pradesh	61.	Lahul & Spiti	6674	31564	25707	81.44	13835
	62.	Chamba	102460	519080	135500	26.10	6528
	63.	Kinnaur	19976	84121	48746	57.95	6401
Jammu & Kashmir	64.	Reasi	56689	314667	88365	28.08	1710
	65.	Kargil	18338	140802	122336	86.89	14036
	66.	Punch	90261	476835	176101	36.93	1674
	67.	Rajouri	130401	642415	232815	36.24	2630
	68.	Leh(Ladakh)	21909	133487	95857	71.81	45116
Jharkhand	69.	Pakur	182317	900422	379054	42.10	1805
	70.	Sahibganj	227023	1150567	308343	26.80	1599
	71.	Latehar	133381	726978	331096	45.54	3630
	72.	Chatra	182271	1042886	45563	4.37	3200
	73.	Garhwa	254697	1322784	205874	15.56	4064
	74.	Dumka	275019	1321442	571077	43.22	4400
	75.	Giridih	396521	2445474	238188	9.74	4887
	76.	Palamu	358754	1939869	181208	9.34	5082

	77.	Jamtara	155275	791042	240489	30.40	1802
	78.	Saraikela-Kharsawan	221232	1065056	374642	35.18	2725
	79.	Hazaribagh	304749	1734495	121768	7.02	4302
	80.	Khunti	103700	531885	389626	73.25	2467
	81.	Simdega	118288	599578	424407	70.78	3750
	82.	Bokaro	394918	2062330	255626	12.40	2861
	83.	Ramgarh	179375	949443	201166	21.19	1212
	84.	Gumla	188988	1025213	706754	68.94	5327
	85.	Pashchimi Singhbhum	302046	1502338	1011296	67.31	7186
	86.	Ranchi	569444	2914253	1042016	35.76	7974
	87.	Purbi Singhbhum	476931	2293919	653923	28.51	3533
	88.	Lohardaga	88638	461790	262734	56.89	1494
Madhya Pradesh	89.	Singrauli	243925	1178273	383994	32.59	5672
	90.	Alirajpur	123800	728999	648638	88.98	3182
	91.	Khargone (West Nimar)	367988	1873046	730169	38.98	8010
	92.	Sidhi	238448	1127033	313304	27.80	10520
	93.	Burhanpur	146341	757847	230095	30.36	3427
	94.	Jhabua	194157	1025048	891818	87.00	6782
	95.	Umaria	145024	644758	300687	46.64	4062
	96.	Khandwa (East Nimar)	266655	1310061	459122	35.05	7349
	97.	Shahdol	251452	1066063	476008	44.65	6205
	98.	Ratlam	296683	1455069	409865	28.17	4861
	99.	Anuppur	170715	749237	358543	47.85	3747
	100.	Betul	329832	1575362	667018	42.34	10043
	101.	Harda	113379	570465	159678	27.99	3339
	102.	Chhindwara	443361	2090922	769778	36.82	11815
	103.	Barwani	243277	1385881	962145	69.42	5432
	104.	Seoni	314767	1379131	519856	37.69	8758
		Dindori	169630	704524	455789	64.69	7427

	106.	Mandla	250146	1054905	610528	57.88	5805
	107.	Dhar	425914	2185793	1222814	55.94	8153
Maharashtra	108.	Nandurbar	323521	1648295	1141933	69.28	5055
	109.	Dhule	408874	2050862	647315	31.56	8095
	110.	Gadchiroli	250435	1072942	415306	38.71	14412
	111.	Palghar	669823	2990116	1118008	37.39	5344
	112.	Nashik	1222887	6107187	1564369	25.62	15539
Manipur	113.	Tamenglong	25039	140651	134626	95.72	4391
	114.	Ukhrul	35694	183998	173606	94.35	4547
	115.	Churachandpur	49089	274143	254787	92.94	4574
	116.	Chandel	28801	144182	128280	88.97	3317
	117.	Senapati	83411	479148	419210	87.49	3269
Meghalaya	118.	West Khasi Hills	48424	287781	283784	98.61	5247
	119.	East Garo Hills	29724	161926	154038	95.13	2603
	120.	Jaintia Hills	45272	272185	257941	94.77	3808

	121.	South Garo Hills	24527	142334	134237	94.31	1850
	122.	Ribhoi	46872	258840	230081	88.89	2378
	123.	East Khasi Hills	164046	825922	661158	80.05	2752
	124.	West Garo Hills	94359	496586	358371	72.17	3714
Mizoram	125.	Champhai	25520	125745	123466	98.19	3168
	126.	Serchhip	12622	64937	62889	96.85	1424
	127.	Saiha	11144	56574	54642	96.59	1414
	128.	Lawngtlai	22984	117894	112354	95.30	2519
	129.	Lunglei	33058	161428	153533	95.11	4572
	130.	Mamit	17731	86364	82080	95.04	2967
	131.	Aizawl	82524	400309	373542	93.31	3577
	132.	Kolasib	17270	83955	73609	87.68	1386
Nagaland	133.	Tuensang	36742	196596	190916	97.11	4228
	134.	Zunheboto	27835	140757	136561	97.02	1255
	135.	Kiphire	14771	74004	71429	96.52	1255
		Longleng	11985	50484	48615	96.30	885

	137.	Phek	36639	163418	157146	96.16	2026
	138.	Mon	41978	250260	238285	95.21	1786
	139.	Wokha	31891	166343	156621	94.16	1628
	140.	Mokokchung	42690	194622	178431	91.68	1615
	141.	Peren	18475	95219	84242	88.47	2300
	142.	Kohima	54391	267988	224738	83.86	1014
	143.	Dimapur	78605	378811	223989	59.13	926
Odisha	144.	Mayurbhanj	586253	2519738	1479576	58.72	10418
	145.	Malkangiri	137599	613192	354614	57.83	6115
	146.	Rayagada	226144	967911	541905	55.99	7585
	147.	Nabarangapur	273423	1220946	681173	55.79	5138
	148.	Gajapati	128523	577817	313714	54.29	3056
	149.	Kandhamal	172022	733110	392820	53.58	6064
	150.	Sundargarh	479109	2093437	1062349	50.75	9942
	151.	Koraput	337677	1379647	697583	50.56	8534

	152.	Kendujhar	405272	1801733	818878	45.45	8336
	153.	Debagarh	75452	312520	110400	35.33	2781
	154.	Sambalpur	249597	1041099	355261	34.12	6702
	155.	Nuapada	152210	610382	206327	33.80	3405
	156.	Jharsuguda	136061	579505	176758	30.50	2202
	157.	Kalahandi	401251	1576869	449456	28.50	8197
Rajasthan	158.	Sirohi	201785	1036346	292470	28.22	5136
	159.	Udaipur	623531	3068420	1525289	49.71	13430
	160.	Dausa	292502	1634409	433344	26.51	3429
	161.	Banswara	367797	1797485	1372999	76.38	5037
	162.	Dungarpur	282029	1388552	983437	70.82	3771
	163.	Pratapgarh	178726	867848	550427	63.42	4112
Sikkim	164.	North District	8873	43709	28715	65.70	4276
	165.	West District	28023	136435	57817	42.38	1166
	166.	South District	30543	146850	41392	28.19	750
		East District	61567	283583	78436	27.66	954

Telangana	168.	Khammam	382929	1401639	199342	14.22	4453
Tripura	169.	Dhalai	84509	378230	210608	55.68	2400
	170.	South Tripura	208127	876001	344835	39.36	1534
	171.	North Tripura	152355	693947	179426	25.86	1445
	172.	West Tripura	410565	1725739	431944	25.03	984
West Bengal	173.	Alipurduar	335253	1491250	382114	25.62	3383
	174.	Darjiling	339929	1595181	322414	20.21	3149
			33239857	**161987206**	**62166299**		**659081**

Annexure 2

Proforma for Progress Report

S. No.	Activity / Project	Location of project (with LGD codes)			Cost of project approved for funding under SCA to TSS	Beneficiaries		Physical target	Achievement of physical target (in terms of numbers / %) as relevant
		Dist.	Block	Village		Male	Female		